

**Minutes of Westphalia School Board Meeting
Board of Trustees Meeting
November 17, 2015**

Michelle Weaver
 Carl Hubik
 Callie Wilde

Scott Hoelscher
 Billy Pitts
 Robert Hudson

I. Call to Order

The Westphalia School Board meeting was called to order by Michelle Weaver at 6:00 p.m. on November 17, 2015. All Board members were present. Robert Hudson gave the invocation.

II. Establishment of Quorum

A quorum was established of Westphalia Independent School District School Board Trustees in attendance.

III. Approval of previous meeting minutes

The minutes from the October 21, 2015 School Board meeting were read. No changes were noted. Scott Hoelscher made a motion, with a second by Billy Pitts, to accept the minutes as read. The motion passed unanimously.

IV. Recognition/Hearing of guests (Public Forum)

There were no teachers and no guests present. No guests spoke at Public Forum.

V. Correspondence to Board

WISD band will not participate in the Rosebud or Lott Christmas parades. The Christmas Band Concert will be held December 10th at 6:00 pm. Basketball season has started.

VI. Approval of bills for payment

Regular/hand-cut/construction – Scott Hoelscher made the motion to pay all bills as presented with a second by Carl Hubik. The motion passed unanimously.

Falls Education Cooperative – Scott Hoelscher made the motion to pay all bills as presented with a second by Carl Hubik. The motion passed unanimously.

VII. Superintendent's Report

A. Report on: Enrollment and Attendance

WISD currently has 155 students enrolled.

B. Report on: Finances

Mr. Hudson reviewed the current Cash Flow Statement.

C. Report on: St. Jude's Math-A-Thon

Mrs. Bringman had 19 students participate in the St. Jude's Math-A-Thon. The students raised \$1,534.90 with a running total of \$29,586 since 1996.

VIII. Discussion/Action: Auditor's Report

Motion to approve the Annual Financial Report for fiscal year 2015 by Karl Kacir was made by Carl Hubik and seconded by Billy Pitts. The motion passed unanimously.

IX. Discussion/Action: Fund Balance Policy

Reviewed policy concepts.
No Action Taken.

X. Discussion/Action: Approve Ranking of RFQ for Design Build Firms

Motion to approve Ranking of RFQ for Design Build Firms was made by Billy Pitts and seconded by Scott Hoelscher. The motion passed unanimously.

XI. Discussion/Action: Consider Procurement of Design Build Firms for HVAC and Energy Efficient Lighting

Motion to approve the authorization for the Superintendent to negotiate an agreement with E3 as the #1 ranked Design Build Firm was made by Billy Pitts and seconded by Scott Hoelscher. The motion passed unanimously.

XII. Discussion/Action: Policy Update 103 Second Reading

Motion to approve Update 103 as presented was made by Scott Hoelscher and seconded by Billy Pitts. The motion passed unanimously.

XIII. Discussion/Action: IPAD Classroom Set

Motion to approve purchase of IPAD classroom set was made by Scott Hoelscher and seconded by Carl Hubik. The motion passed unanimously.

XIV. Discussion/Action: Community Involvement Stipend for Employees

Motion to approve \$1000 for full time and \$500 for half time employees was made by Scott Hoelscher and seconded by Billy Pitts. The motion passed unanimously.

XV. Discussion/Action: Next Month's Meeting Date

Motion to move the regular December meeting to December 8th at 6:00 pm was made by Billy Pitts and seconded by Carl Hubik. The motion passed unanimously.

XVI. Discussion/Action: Personnel – Teacher contracts, employment, resignations, assignments, salary schedule, benefits, auxiliary employment.

No Closed Session

XVII. Adjourn

A motion to adjourn was made by Scott Hoelscher, with a second by Carl Hubik. The meeting adjourned at 7:25 p.m. The motion passed unanimously.

President

Vice President

Secretary

Superintendent