

ADMISSIONS:
INTERDISTRICT TRANSFERS

FDA
(LOCAL)

AUTHORITY

The Superintendent is authorized to accept or reject any transfer requests, provided that such action is without regard to race, religion, color, sex, disability, national origin, or ancestral language.

TRANSFER STUDENTS

In determining whether a student who resides in another district shall be permitted to enroll in District schools, the Superintendent shall consider the following factors:

1. The grade level of the student seeking admission and the effect of additional students on that grade on class size, staffing, and facilities;
2. The disciplinary record of the student seeking admission;
3. The attendance record of the student seeking admission;
4. The academic record of the student seeking admission;
5. Whether the applicant has any siblings that attend the District;
6. Whether the parent(s)/guardian(s) graduated from the District; and
7. Any additional factor not prohibited by law as deemed relevant by the Superintendent.

TRANSFER AGREEMENT

Before a transfer student is officially admitted to District schools, the parents and the Superintendent shall execute a transfer agreement that specifies the terms of the student's admission, including the amount of any tuition that shall be assessed; the schedule of tuition payments; the requirements for acceptable attendance, academic achievement, and compliance with the Student Code of Conduct; and the conditions under which the transfer agreement may be revoked.

A transfer agreement shall be in effect for only one school year. Acceptance of a transfer student in one school year creates no right or expectation that a student shall be admitted as a transfer student in subsequent years. Admission of one student in a family creates no right or expectation that another student from the same family shall be admitted as a transfer.

MAINTAINING TRANSFER

Students who are admitted as transfers shall meet and maintain acceptable levels of attendance, academic achievement, and compliance with the District's Student Code of Conduct.

Acceptable levels are defined as:

1. Attendance that does not place the student at risk of losing credit or require the District to warn of truancy proceedings.
2. Academics achievement that results in a passing grade in all courses

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by the end of the semester. At the end of each grading period, the student shall receive no more than one grade that is below passing. Academic achievement also includes passing scores on required state-mandated assessments.

3. Compliance with Student Code of Conduct that results in no offenses requiring removal to a disciplinary alternative education program (DAEP) or expulsion and no more than two referrals each grading period for other infractions.

REVOCATION

The Superintendent may revoke the transfer of a student who fails to maintain an acceptable level of attendance, academic achievement, or compliance with the Student Code of Conduct or whose parent demonstrates an unwillingness to comply with reasonable District and campus procedures or with District policy.

Ordinarily, revocation shall be effective at the end of a semester; however, the Superintendent may revoke the transfer at the end of the grading period in which the standard is violated.

Before revoking a transfer agreement, the Superintendent shall hold a conference with the student and parents to explain the basis for the revocation under the agreement and to allow the student or parents to present any information they believe is relevant to the Superintendent's decision.

When a transfer is revoked because a student commits an offense that would require removal to a DAEP or expulsion from school, the District shall conduct the required disciplinary proceedings and assess a term of removal or expulsion. This information shall be included in the student's record sent to the District in which the student resides.

Written notification of any transfer revocation shall be sent to the school district of residence.

APPEAL

A decision by the Superintendent to revoke a transfer agreement in accordance with the terms of the agreement is not directly appealable. However, the student or parents may appear during an open forum portion of a regular Board meeting to present their concern about the revocation to the Board.

DISCIPLINE-BASED
REVOCATION

If the basis for the revocation is violation of the Student Code of Conduct, any appeal of the discipline decisions shall be made through the usual discipline channels and policies. If the disciplinary action is upheld, revocation of the transfer agreement shall be effective when all District proceedings have been exhausted.

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TUITION

The Board shall establish annually the amount of tuition required of transfer students. Tuition shall be paid in advance of each semester or according to the payment schedule in the transfer agreement.

If tuition is not received by the due date, the Superintendent may revoke the transfer. If it is necessary for the Superintendent to revoke a transfer for any reason, the District shall refund a prorated portion of tuition paid in advance.

WAIVERS

The Board may waive tuition for a student based on financial hardship upon written application by the student, parent, or guardian.
[See FP]

TRANSPORTATION

The District shall not provide transportation for transfer students. The parent or the student shall be responsible for transportation to and from the District school to which the student is assigned.